

booking details

Group Leader

Name of party leader

Address of party leader

Postcode

Home telephone

Work/mobile telephone

Email

Group details

Name	Age (if under 21)	Name	Age (if under 21)
1		5	
2		6	
3		7	
4		8	

accommodation

Rental

Resort

Accommodation Name

Property Type (2 or 3 bed etc.)

Date of Arrival

Number of nights

Method of Travel (ie. Self drive, flights, rails, coach, etc.)

travel

Transfers (payable in resort in euros)

Airport Transfers (please tick if required)

- Perpignan Passengers _____
 Barcelona Passengers _____
 Gerona Passengers _____

Flight details

Outward

Flight number Arrival time

Homeward

Flight number Departure time

payment

Deposit and balance

A deposit of 30% of the total booking cost is required per property at the time of booking.

The balance of 70% of the total booking cost is required 8 weeks prior to arrival. Payment can be made in euros by cheque made payable to Kings Property Management SL, bank transfer to our Spanish account (details upon request) or by credit card (please speak to our office if you would like to make a credit card payment).

Deposit paid _____ Euros

Balance paid _____ Euros

I/we have read and agree to the booking conditions of Kings Property Management SL. I/we agree to abide by the rules and regulations of the accommodation management committee or property owner a copy of which will be made available to us in resort.

Signed _____

Date _____

for office use only

Choose Kings for a professional service with a personal touch.

terms and conditions

Please take time to read these conditions before booking a property with Kings Property Management SL as they constitute your contract with Kings Property Management SL:

1. Your party leader must sign a booking form accepting these conditions of Booking. All information on this website is part of the rental agreement. Once you have completed and signed a booking form and you have paid the required deposit, we will confirm your property rental in writing and accept responsibility for the reservation of that property from that point onwards.
2. Payment of Deposit. Confirmation of your booking (in the form of an invoice), will follow receipt by us of your completed booking form accompanied by your deposit. All members of your party should be included on the form and the person signing it is doing so with the consent and on behalf of all those named upon it.
3. Payment of Balance of Holiday Costs. Provided there are no changes to your holiday costs then the confirmation invoice stands as a final invoice and must be paid 56 days before the start date of your property rental. This date is shown on your invoice. If final payment is not paid on time we reserve the right to treat your booking as cancelled, in which case you could be liable to pay us cancellation charges up to 100% of the Final Invoice total in accordance with paragraph 5 below. Please note that we do not send out reminders for the final balance.
4. If you change your booking. If you want to change any details of your booking we will do our best to help. We charge an Amendment Fee of 10 euros per booking for any details that require us to re-invoice you plus any additional costs involved in the property rental price. However, if within 6 weeks of arrival you change your booking to a later date, the cancellation charges will apply as shown in paragraph 5. If the booking date is on or before the original booking date, the normal Fee of 10 euros will be charged.
5. If you cancel your holiday. You or any member of your party may cancel your booking or part of it once it has been confirmed, but the instructions will only be valid when made in writing by personal or recorded delivery or registered letter. A VERBAL MESSAGE OR EMAIL IS INSUFFICIENT. The cancellation is not effected until such confirmation is received by Kings property management SL. The person who signed the Booking Form must also sign the letter. To compensate us for the expense of processing your booking and for the risk that we may not be able to re-sell the holiday we charge a cancellation fee on the scale shown below. Period before scheduled arrival within which written instructions are received by Kings property management SL. Amount of cancellation charge shown as % of total rental price:
56 days Deposit
29-56 days 70%
21-28 days 80%
0-20 days 100%

The amount payable (by whomever signed the Booking Form) depends on when we receive your written instructions and you have received written confirmation of the cancellation. The date of our written confirmation of cancellation is taken as the cancellation date. Any booking which is NOT cancelled in writing will be treated as still valid for payment. Kings property management however reserves the right to cancel at any time any holiday NOT paid by 55 days prior to arrival and charge the appropriate cancellation fee up to the day of arrival. Bookings made within 55 days of departure should be paid in full at the time of booking.

6. If you have a complaint. If you have a complaint during your holiday, please inform us immediately, we will do our best to help you there and then. If the matter cannot be put right on the spot, you must record the details of your complaint with us on a Report form, one copy of which will be given to you on request and the other copy sent to the property owner. You must follow up your complaint with a letter to us within 42 days of returning from your holiday. We will not accept liability in respect of claims that we receive after that date or those which have not been reported to us and a report form duly completed. All letters MUST be sent recorded delivery to ensure delivery. (We have had cases of letters going astray and then the 42 day rule applies). You must fill in a report form in the Resort. (While every effort will be made to correct your problem Kings property management SL does have to rely on local tradesmen or accommodation owners to carry out repairs. This can, at times, not be to the speed you are used to at home)
7. Your Accommodation. The self-catering accommodation provided is only for the use of passengers shown on the Final Invoice as confirmed by us; subletting, or sharing is prohibited. Access to accommodation is at 4 pm (1600 hours). Access can only be allowed on this basis.
8. Variation or cancellation of your property rental by Kings property management. This is most unlikely, but we do reserve the right to make changes if necessary. These may only be minor, but when they are significant we will inform you as soon as possible if there is time before arrival. A major change is one that we make prior to your departure which involves changing your resort, your time of arrival by more than 12 hours, or offering accommodation of a lower standard. Period before scheduled departure within which a major change is notified to you. You can -a. Accept the new arrangements as notified to you. b. Purchase another property from us. c. Cancel your holiday. If you choose (c) we will refund your money in full.
10. Conditions of accommodation usage. Kings Property management SL does not accept liability for persons asked to vacate properties by the owners or management of any accommodation supplied to you due to behaviour, annoyance to other clients breaking of accommodation rules or behaviour likely to disturb others howsoever caused. Clients agree to obey all accommodation rules.
11. Do UK and other safety standards apply to my accommodation? Regrettably, no; the safety standards and regulations in operation overseas are those of the country. The enforcement and compliance with these local regulations is a matter for the authorities of that country. Please take all reasonable precautions to protect yourself and your family whilst on holiday. In particular, you should familiarise yourself with fire escape routes